



# Welcome to Langham Court Theatre

## OUR MISSION

*A welcoming theatre community with a passion for creating vibrant engaging entertainment.*

Langham Court Theatre has many traditions arising from our long history. Some are explicit and some have emerged informally. Each production is unique, but the following are fairly common across all shows:

- **Rehearsals:** Langham is a very busy place and there is often another show on at the same time. Each show begins in the rehearsal room in the basement. Priority for the use of the dressing rooms, green room, and parking lot goes to the show on the stage. Parking is always tight. Park close and carpool when able. There is additional parking at Central Middle School. You will be given a door code that allows you to access the stage door once the stage manager (SM) has activated it. Don't give this code to anyone not directly related to the show for security reasons. If you can't make a rehearsal, let your SM know ASAP.
- **Meet & Greet:** This event is planned for soon after your show takes the stage. It is an opportunity for everyone working on the show, on and off the stage, to meet and share a pot luck dinner together. This is also a night to meet the Board of Directors and Life Members. These people have and continue to be instrumental in shaping the theatre and bring years of experience and stories.
- **Promotional Photos:** Photos and headshots will be taken at the Meet & Greet by a professional photographer. Your headshot becomes the property of the theatre but there is an opportunity for you to buy your photo from the photographer if you wish.
  - **Archival photos** are taken during Dress Rehearsal and are used to make a display board for the hallway for your show. These photos are also used for promotional material on social media.
- **The Tech Weekend:** This is a long, but vital weekend where all the technical aspects of the show are tweaked and rehearsed. Our designers, technicians and operators have very little rehearsal time to bring to perfection the lights, sound, and stage crew activities. More information specific to your show will be provided. If you work on weekends or have children, please arrange to be available at the theatre.
  - **Cue to Cue** rehearsal (or Q-Q) is on the Sunday. This begins in the late morning and will finish around dinner. The technical complexity of the show dictates how long this actually takes. Actors and musicians are needed but not usually in costume. Because the rehearsal is for the technical staff, actors are asked to stay close to the stage and to be very patient.
  - **Pot Luck Dinner:** You are asked to bring a dish that will feed about multiple people (depending on the size of the show). We eat together to facilitate an early start to the Tech Dress that follows and because times are not predictable.
  - **Tech Dress Rehearsal:** Following dinner is a full dress rehearsal, called a "Tech Dress." Again, if the tech staff needs to tweak or re-run a portion, this is the rehearsal devoted to that.

- **Dress Rehearsal:** Monday night before opening (and sometimes Tuesday night) are full dress rehearsals usually with the curtain at 7:30 pm. There is a small, invited audience.
- **Preview Night:** Wednesday before opening. This is a full performance with audience. It is the last dress rehearsal but the audience has paid for their seats and often reviewers attend preview night if they can't make opening. Curtain is at 7:30 pm.
  - **Note: From this point onward,** the show is in the hands of the SM. They take the place of the director, so maintains what was decided in the rehearsal process. In the event of an issue, the line of communication is now directly to the SM. Note that no cast member is allowed up in the house, lobby or lounge while the audience is present. Please stay downstairs or backstage before the performance. If you bring food to share, ensure that it is properly stored as we have an ant problem. **PLEASE NOTE: No guests are permitted in the downstairs dressing areas, green room, or booth without prior approval by the SM.**
- **Opening Night:** There is a reception after the opening night show where the audience is invited to meet the cast and crew and tell you how wonderful you were. There is light refreshment and the bar is kept open. Dress is optional but most choose to dress up a bit.
- **Matinees:** All three Sundays are matinee days and curtain is at 2:00 pm.
- **Closing Afternoon:** After your last performance, you will be asked to immediately clear your dressing station of all personal items, and clean both the dressing rooms and the Green Room. The stage will be stripped of props. These are important activities to make way for the lighting crew and set construction crew to get the stage ready for work on the next production.
- **Post Show Party:** Directly after the final show, the cast and crew meet somewhere to celebrate. This is to be decided by the cast and crew but the lounge is often used for this purpose. There is often some money left in the budget to get some food but contributions are gratefully accepted.
  - **Gifts:** It is a tradition for the cast and crew to buy a gift for the director and SM. This is arranged by the cast and crew and presented at the post show party.

That's Langham! Please consider becoming a member of the theatre as it offers you many advantages. And do consider coming back to the theatre in any of the many roles required to keep our special place healthy and active and delivering quality theatre.

Langham Court Theatre is a community theatre powered by volunteers and all actors and crew are unpaid. The Society has ZERO TOLERANCE for bullying, racism, harassment, and other behaviours that cause harm to members of our community. Everyone is required to adhere to our Code of Conduct.