

**Langham Court Theatre  
Board Meeting Minutes  
June 29, 2020**

**Present:** Michelle Mitchell, Dawn Schell, Sarah Heyman, Don Keith, Bill Huzar, Rosemary Jeffery, Kevin Stinson, David Elendune

**Guests:** Michelle Buck, Finn Archinuk

Meeting was called to order @ 7:02 PM by Michelle Mitchell.

Gift and recognition for Michelle Buck.

Bill Huzar brought forward a request from a member for a financial report

**ACTION:** Need to clarify with requestor what type of report they are requesting

Discussion about next steps:

- Facilitated session to clarify
  - o Reflection – vision/mission/mandate
  - o Values/goals – becomes the basis of the strategic plan
  
- **ACTION:** Dawn will find three facilitators for Board to choose from
  - o **DATE:** By July 10 – send Board three names and resumes
  
- Witnessing experiences @ Langham – creating dialogue
  - o Healing/listening/hearing what the experiences are/have been
  - o Sub-committee – to figure out – how to draw BIPOC into community here

**SUMMARY**

**ACTION** – Connect with Parker Johnson – This is Table Talk

- Sub committee: volunteers and board members ?
  - o Michelle M/Rosemary/Dawn?
  - o Finn will reach out to Parker (following up on Michelle’s email)

**ACTION** – Strike a transition committee

- Board member be a lead on the committee
- Aim will be to determine – What 2020/2021 will look like
- Michelle M & Rosemary & Sarah David E. are willing to participate on the committee
- Kevin Stinson will chair the committee
- Invitation will be sent– what the committee is about and what we want to do?
  - o Everyone is welcome/everyone can participate
- Setting up terms of reference for how the theatre will be used/programming/call to artists
- Committee will come up with a proposal and bring it to the board

- GOAL- an email should go out within next few days to invite
  - o Meeting within the next two weeks

**ACTION – Communications from the Board**

- Address the cancellation of the season on the website
- Social media – less busy this summer
- Invitation to transition committee – Kevin will do that as chair
- General email to our distribution list
- How do we make an invitation to Langham to support other companies

**MOTION:** Have Michelle Buck removed as a signing officer. Have Dawn Schell, as Secretary, be signing officer.

**Moved by Bill Huzar. Seconded by Rosemary Jeffery. Carried.**

**MOTION:** Michelle purchase laptop and buttonmaking machine.

**Moved by Kevin Stinson. Seconded by Rosemary Jeffery. Carried.**

**MOTION:** Authorize Michelle Buck to purchase thank you gifts for staff from Board and General Manager.

**Moved by Bill Huzar. Seconded by David Elendune. Carried.**

Meeting Adjourned @ 9:45 PM

**Next meeting – Monday, July 20<sup>th</sup> @ 7:00 PM**