



Building Representative Expectations

“Langham patrons include vulnerable populations.”

A welcoming theatre community with a passion for creating vibrant, engaging entertainment

Who is a Building Representative?

Anyone who has codes to access the building. This is not limited to paid staff or volunteers receiving honorariums. (ie the Props Coordinator has codes and may bring in someone to rent or purchase props)

You Have the Right to Refuse Unsafe Work - Always

If at any point you feel you need more protection, please stop and contact the people who would help you improve the situation. (Like our Building Manager, Jackie or Theatre Manager, Colleen)

If anyone is impacting your ability to work “covid safely” (for example, by not wearing a mask and/or standing too close), you have the right to ask them to take the steps to improve this.

- “Could I have you take a couple steps back?”
- “While we are working together, would you put on a face mask?”

If your safety is not respected, please remove yourself from the unsafe situation and seek help.

Before Entering the Theatre, Ask Yourself the Following Questions:

- Have you been in contact with someone with COVID symptoms?
- Have you travelled outside Canada within the last 14 days?
- Do you have any of the following symptoms?
 - Fever
 - Chills
 - Cough
 - Shortness of breath
 - Sore Throat

If you answer yes to any of these, stay home! Contact PHSA immediately by calling 811 for further instructions. Please be in touch with the theatre at gm@langhamtheatre.ca if you have been inside Langham recently.

Precautions in the Theatre

- Wear a mask when moving throughout the building, including while entering
- Sanitize your hands before signing in
- Maintain a physical distance of 2m with other people in the theatre
 - Prolonged interactions should also include wearing a mask
- Wash your hands regularly with soap and water
- If you cough or sneeze from dust, do so into your elbow pointed away from other people.
 - Do not remove your mask to cough or sneeze

Visitors to the Theatre

- Ask visitors the above COVID questions. If they answer yes to any, please let them know we can't have them in the theatre at this time
- Visitors are expected to have a mask with them at all times, and wear that mask while moving through the building and in instances where physical distancing is impossible
- Ensure you have correct contact information in case they need to be contacted for potential tracing

If Someone Else Develops Symptoms at the Theatre

- Put on a mask and face shield. (Available at the safety station at the shop entrance)
- Bring that person a mask and face shield to put on
- Lead that person outside the theatre (Lounge patio, or library seating)
- Close off area that this person was in
- Contact PHSA at phone number 811 for additional instructions
- Document the steps you've taken
- Contact **gm@langhamtheatre.ca** as soon as possible