

# What You Need to Know About Renting from Langham

Thanks for your interest in renting facility space from Langham Court Theatre.

We are proud to offer affordable rentals in our community.

## Rates:

**Commercial Rental Rates: Ranging from \$100-\$350 dependent on amount of space used and time in the space (half day rates are available)**

**Not-for-profit Rates: Available at a discount on a case-per-case basis to be determined in partnership with the Theatre Manager.**

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## Staffing:

- A **Technician** or **Representative** is required at all times you are in the space.
- A **Front of House Manager** is required anytime there is an audience present.
- **Langham Court Theatre can provide the services of a Technician and Front of House Manager**, at a minimum of a 4 hour call.
- If you are using your own staff, they must be trained by a Langham Court Theatre staff member at an hourly rate to be invoiced to the renter
- A **Location Manager** can be provided to access emergency prop and costume rentals at an hourly rate

## Langham Staff Hourly Rates:

- Technician - \$30.00 per hour
  - Front of House Manager - \$25.00 per hour
  - Location Manager - \$25.00 per hour
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## General Info:

**The Renter** is responsible for the cost of restoring the venue after renting. This includes removal of all scenery, props and costumes; cleaning and restoring to neutral any room that was used; and may include the cost of consumables.

**Insurance:** At this time, our insurance does not cover “tenants” and we require groups to provide their own insurance. If this is a barrier to you renting the space, please contact us.

**COVID:** Renters are expected to follow our COVID Safety Site Plan available at <https://www.langhamtheatre.ca/about/covid-19-policies/>. Additional measures may be required depending on the nature of the rental, and the safety of members of your group ultimately is in your hands.

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## Rental Spaces Available:

### The Rehearsal Room

- Approximately 20' wide x 35' long room with mirrors along one long wall
- Hardwood floors and a handwashing sink
- Separate entrance and washroom for Rehearsal Room and staff use only
- Exit-only door for ventilation
- Good sound reduction from rest of the building
- Can comfortably fit **up to twelve people** while maintaining 2 meter spacing
- Can fit up to 20 if all people are wearing masks
- Rehearsal Room is a \$200/day rental rate. Not-for-Profit or Community Support discount rates can be negotiated.

### The Lounge

- Approximately 20' wide x 35' long room with access to sinks and a fridge
- Carpeted floors
- Separate entrance and washrooms for Lounge use only
- 3 windows for ventilation
- Can comfortably fit **up to 12 people with 2m distancing**
- Lounge is a \$150/day rental rate. Not-for-Profit or Community Support discount rates can be negotiated.

### The Auditorium and Stage

- Technical specs are listed below
- There is a black box set-up on the stage that can be removed with enough notice by volunteer construction builders
- The rental price is a \$350/day rental rate. Not-for-Profit or Community Support discount rates can be negotiated.
- Rentals intending to use our technical equipment may require one of our **Technicians** to be present (\$30/h).
- Whenever an audience is present, a **Front of House Manager** is required (\$25/h).
- Comfortably fit up to **17 people on stage with 2m distancing**
- **Maximum 50 people in auditorium**

### Technical Specifications of the Stage and Auditorium:

- Proscenium width: 25'
- Stage depth: 32'. (25' with upstage masking for crossover and set storage)
- Note that the first ten feet is essentially a "tunnel" and is only 11'10" high.
- Wing space is limited stage left and right and starts at the 10' mark.
- Curtain at the apron edge is controlled from DSR and travels off SR.
- Mid stage traveler is approximately ten feet from the apron edge and splits from the middle, deep red in colour, operated from DSL.
- Grid Height: 16'

### Lighting:

- ETC ION EX20 Console with two touchscreens.
- 96 Dimmers.
- House Hang made up of: Source4, 6" Strand Fresnel 3380, and Chauvet QWash 560z.
- House Hang magic sheet [link]

### Sound:

- Presonus Studio Live 24 Channel Mixer.
- Mac Pro Tower with QLab 3 and 4, both with full video and audio licenses.
- 24x4 snake to booth from down stage left.
- Clearcom backstage headsets including 4 wireless packs.
- SM58 Mic, cables, round base and boom stands.
- **Please note:** For anything more than basic sound, the renter should be prepared to supply the needed equipment in consultation with the **Technical Director**.

### General:

- Fog and Haze is permitted and available if required. No open flame or pyro permitted under any circumstances.

### Projection:

- NEC Projector Model NP4100.
- VGA connection from booth. Connection from stage available upon request.
- Projection screen available at the 10 foot mark of the stage, approximately 20 feet wide. Can be masked to any size by a mid stage traveler which travels DS of screen.
- Electric screen controls located in the booth and DSR.

To inquire about availability, request a quote or tour, or for more information, please contact:

[operations@langhamtheatre.ca](mailto:operations@langhamtheatre.ca)

**Hope we can have you in the theatre!**

- **Langham Court Theatre 2020** Updated Nov. 17, 2020

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