

Langham Court Theatre
Minutes
Board Meeting December 7, 2020
7:00 PM

Present: Toshik Bukowiecki, Kathy Macovichuk, Rob Hurst, Mike Chadwick, Don Keith, Rosemary Jeffery, Dawn Schell

Guest: Karrie Wolfe

Meeting called to order 19:06 by Toshik Bukowiecki

1. Territory Acknowledgement
2. Review of Agenda
 - a. Additions?
3. Approval of Agenda
MOVED Don Keith SECONDED Rob Hurst CARRIED
4. Review of Board meeting minutes for November 19, 2020
 - a. Amendments?
5. Approval of Minutes from previous board meeting - November 19, 2020
MOVED Kathy Macovichuk SECONDED Rosemary Jeffery CARRIED
6. Discussion with Karrie Wolfe (guest)
7. Karrie Wolfe left at 19:33
8. Treasurer's Report
 - \$20,000 received from Victoria Foundation
 - Victoria Foundation LCT fund was clarified by Mike Chadwick
 - Signatories in progress

Motion to accept Treasurer's Report
MOVED John Crickman SECONDED Kathy Macovichuk CARRIED
9. Transition Operations Manager update
 - Discussion with respect to questions posed
 - Board doesn't have the answers right now
 - Board meeting – in two weeks specifically to address this issue
10. Values/Mission/Vision/Mandate

- a. Transition Committee recommendations were shared with the board
- b. Mike Chadwick and Dawn Schell will work on revisions for the January board meeting

11. Transition Committee Update

- a. Apologies
 - i. The Board acknowledges respect for the work that has gone into the apologies by the Transition Committee
 - ii. Kathy has drafted a shorter apology and is requesting feedback from the Board
- b. Community Engagement Survey – if board members have any feedback send to Rob Hurst by Friday, December 11th

12. Discussion about Committees - recruitment, setup, structure, overlap, etc.

- a. Some committees already have information laid out in by-laws
- b. Others are new and will need to establish mandates (e.g. Community Outreach)
- c. Kathy will make a diagram of each committee in a google doc so the board can see where there may be overlap

13. Membership and Volunteer Committee update – tabled

14. Box office funding request

Motion to approve \$1000.00 for Dick to move forward with trial mode of ticketing system

MOVED Rosemary Jeffery SECONDED Kathy Macovichuk CARRIED

15. Report on progress of Langham’s Holiday Online Reading –
Dec. 19th - play chosen, cast chosen and rehearsing is underway

16. Possible use of a UVIC co-op student at LCT

- a. John Crickman will talk to Jason King about the possibility of doing this

17. New Business

- a. Langham Court Theatre will sponsor a food bank drive
 - i. Drop-off will be at LTC on Dec. 19th
 - ii. Don Keith and Vinnie Chadwick will organize
- b. Board Access to theatre – Colleen provided new access code for Board members

Adjournment @ 21:59

NEXT MEETING – December 22, 2020 @ 7:00 PM