



**Langham Court Theatre Society  
Annual General Meeting  
805 Langham Court  
Victoria, B.C. V8V 4J3**

Sunday, November 14, 2021 at 4pm

**AGENDA**

1. **Call to Order**
2. **Territory Acknowledgement**
3. **Adoption of the Agenda**
4. **Adoption of the Minutes of the 2020 AGM (November 8, 2020)**
5. **Welcome and Overview - Kathy Macovichuk (VP)**
  - a. **Introduction to new Costume Loft Administrator - Linda MacNaughton**
6. **Reports:**
  - **Vice-President - Kathy Macovichuk**
  - **Financial (Treasurer) - John Crickman on behalf of Mike Chadwick**
  - **Interim Theatre Administrator - Dick Newson**

*(written reports submitted)*

**Departments**

- **Box Office - Dick Newson**
- **Costume Loft - Linda MacNaughton**
- **Custodian/Building - Chris Clarke**
- **Technical Director - Jason King**
- **Head Scenic Carpenter - Mike Kuss**
- **Props- Jean de Cartier**
- **Active Production Co-Chairs - Jon Scheer & Sylvia Hosie**

**Committees**

- **Education - Don Keith**
- **Human Resources - Sadie Fox**
- **Membership and Volunteers - Kathy Macovichuk**
- **Archives - Marilyn Kuss**
- **Safety - Don Keith**
- **Community Outreach - Janine Longy**
- **Readers' Theatre - Wendy Merk**

7. **Proposed Bylaw Amendments - see Exhibits 1 to 4**
8. **Judy Treloar's Life Membership - see Exhibit 5**

**9. Nomination and Election of Board Members - Geli Bartlett (Nominations Chair)**

- a. President (1 year)
- b. Secretary (2 years)
- c. Treasurer (2 years)
- d. Member at Large x2 (2 years)
- e. Member at Large x1 (1 year)

**11. New Business**

**12. Adjournment**

/si

**Langham Court Theatre  
AGM Meeting Minutes**

**Sunday, November 8, 2020**  
Held on Zoom – 75 participants

The meeting was called to order by Past President, Toshik Bukowiecki, at 2:13 PM

Approval of the **Agenda** – **MOVED** by, **SECONDED** by. **CARRIED**.

Approval of the **Minutes of the 2019 Fall General Meeting**. – **MOVED** by, **SECONDED** by. **CARRIED**.

**Welcome** – given by Past President, Toshik Bukowiecki

**Reports**

- **Board of Directors**
- **Interim Administrator – Finn Archinuk**
- **Transitional Operations Manager – Colleen Blunt**
- **Box Office Manager – Dick Newson**
- **Building Manager – Jackie Stewart**
- **Costume Loft Manager – Colleen Blunt (Maguire)**
- **Technical Director – Jason King**
- **Props Co-ordinators – Jean De Cartier & Jackie Stewart**
- **Production Chair – Jon Scheer & Sylvia Hosie**
- **Archive Committee – Marilyn Kuss & Daunine Burbank**
- **Life Member Committee – Marilyn Kuss**
- **Human Resources Committee – Rosemary Jeffery**
- **Safety Committee – Don Keith**
- **Education Committee – Don Keith**
- **Financial Report – Bill Huzar**

MOTION to accept all reports. – **MOVED** by Wendy Merk, **SECONDED** by Deirdre Tipping. **CARRIED**.

MOTION to waive audit and to appoint Sterling and Stanford as Auditors 2021  
**MOVED** by David Bilttek, **SECONDED** by Rob Forbes.

MOTION amended to: Motion to waive audit and to appoint Sterling and Stanford as Accountants 2021.

**MOVED** by Gordon Anderson, **SECONDED** by David Bilttek **CARRIED**.

## Nominations

Langham AGM – November 8, 2020

Revised for spelling Nov. 9, 2020

Office	Candidate	Nominator	Second
President	Toshik Bukowiecki	Jean Topham	Wendy Merk
Vice President	Kathy Macovichuk **	Wendy Merk	Toshik Bukowiecki
	Sadie Fox	Colleen Blunt	Michelle Buck
Members at Large (2 positions)	John Crickman **	Vinnie Chadwick	John Fear
	Michael Gosselin	Lorene Cammiade	Wayne Yercha
	Christina Haska	Sarah Heyman	Maureen Colgan
	Rob Hurst **	John Manson	Don Keith
	Lisa Karoway	Rosemary Jeffery	Anton Brakhage
	Quinn MacTavish	Maureen Colgan	Pearl Arden
	Sadie Fox	Bill Huzar	Colleen Blunt
Treasurer (1-year term only)	Michael Chadwick **	Bill Huzar	Vinnie Chadwick
	Sadie Fox	Emilee Nimetz	Angela Henry

\*\* denotes successful candidates

Note: the position of President was acclaimed

### New Board Members

<b>President:</b>	Toshik Bukowiecki
<b>Vice-President:</b>	Kathy Macovichuk
<b>Treasurer (one year term only):</b>	Mike Chadwick
<b>Members-at-Large:</b>	Rob Hurst John Crickman

### Board members in continuing positions (to 2021)

<b>Secretary:</b>	Dawn Schell
<b>Members-at-Large:</b>	Rosemary Jeffery Don Keith

### New Business:

1. Discussion about Transition Committee and having members act as observers at committee meetings.

**Adjournment:** Meeting adjourned at 4:00 PM – **MOVED Toshik Bukowiecki CARRIED.**

## Exhibit 1

MOTION by: Sarah Innes  
Seconded by: Don Keith

That the word "even" in current bylaw 5.2(3)(k) be changed to "odd" as follows:

NOW READS:

### **5.2 Conduct of elections**

...  
**(3) Election Procedure**

*At the **Annual General Meeting**, the election for each office to be elected will proceed as follows:*

...  
*(k) In each even numbered calendar year, the election of Planning Production Chair(s) will proceed as follows: ...*

CHANGE TO READ:

...  
*(k) In each **odd** numbered calendar year, the election of Planning Production Chair(s) will proceed as follows: ...*

## Exhibit 2

MOTION by: Sarah Innes  
Seconded by: Don Keith

That the word "odd" in current bylaw 7.2(9)(a) be changed to "even" as follows:

NOW READS:

### **7.2 Duties of regular and optional standing committees (listed alphabetically):**

...  
**(9) The Play Selection Committee is responsible for:**

*(a) helping the Planning Production Chair(s) select two Seasons of plays each odd calendar year to recommend to the Board as the plays to be presented by the Society for the following two Seasons: ...*

CHANGE TO READ:

...  
**(9) The Play Selection Committee is responsible for:**  
*(a) helping the Planning Production Chair(s) select two Seasons of plays each **even** calendar year to recommend to the Board as the plays to be presented by the Society for the following two Seasons: ...*

### Exhibit 3

MOTION by: Sarah Innes  
Seconded by: Don Keith

That the words "the General Manager" in current bylaw 10.1(3) be removed, and the word "and" be moved to sit in front of the words "the Vice-President" as follows:

NOW READS:

#### **PART 10 - CONTROL OF SOCIETY FUNDS**

##### **10.1 Bank and other accounts**

...  
(3) *All cheques drawn on financial institutions and other accounts of the Society must be signed by any two of the Treasurer, the President, the Secretary, the Vice-President and the General Manager. ...*

CHANGE TO READ:

#### **PART 10 - CONTROL OF SOCIETY FUNDS**

##### **10.1 Bank and other accounts**

...  
(3) *All cheques drawn on financial institutions and other accounts of the Society must be signed by any two of the Treasurer, the President, the Secretary, and the Vice-President. ...*

### Exhibit 4

MOTION by: Sarah Innes  
Seconded by: Don Keith

That a general housekeeping of the current bylaws to include fixing formatting, paragraph numbering and reference to paragraph numbers within the text, as well as fixing page numbering references in the Table of Contents be done so that the bylaws read more clearly as a whole.

### Exhibit 5

*As per current bylaw 4.6(2), if a majority of the membership in good standing who are present at this general meeting make a request, then the following motion may be voted on by secret ballot. If not, then the vote will be by a show of voting cards.*

MOTION by: John Crickman  
Seconded by: Janine Longy

That the membership in good standing in attendance at this general meeting be asked to vote on whether or not to revoke the Life Membership of Judy Treloar in the Langham Court Theatre Society consistent with the terms of the settlement agreement dated March 29, 2021 in the Human Rights Tribunal complaint: *Tenyjah Indra McKenna v. The Victoria Theatre Guild and Dramatic School and Judy Treloar*, File 16883.