

LANGHAM COURT THEATRE SOCIETY – BOARD MEETING MINUTES - APPROVED

Sunday, January 8, 2023, 6:30 PM

DIRECTORS PRESENT: Wayne Yercha (President), Andrew Gabriel (Vice President), Andrew Law (Treasurer), Marilyn Kuss (Secretary), Katlia Lafferty (Member at Large), Caroline Herbert (Member at Large), Blake Handley (Member at Large), David Blue (Member at Large)

Chairperson - Wayne Yercha

Meeting minutes recorded by Marilyn Kuss

Meeting called to order at 6:30 PM by chairperson, Wayne Yercha

1. **Territorial Acknowledgment:** Langham Court Theatre resides on the territories of the lək'wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nation. We live and create on this land with humility and gratitude.
2. **Approval of Agenda**
Moved by Marilyn Kuss, seconded by Caroline Herbert. **CARRIED**
3. **Approval of Board Meeting Minutes of December 4, 2022**
Moved by Andrew Gabriel, seconded by Caroline Herbert. **CARRIED**
4. **IN CAMERA**
 - **MOTION TO MOVE MEETING IN CAMERA:**
Be it resolved that the Board of Directors of Langham Court Theatre Society move the meeting of January 8, 2023 In Camera in order to discuss legal matters.
Moved by Andrew Gabriel, seconded by David Blue. **CARRIED**
 - **RETURN TO PUBLIC PORTION OF BOARD MEETING**
MOTION: Be it resolved that the Board of Directors of Langham Court Theatre Society return to the public portion of the meeting of January 8, 2023.
Moved by David Blue, seconded by Blake Handley. **CARRIED**
5. **Treasurer's Report - Andrew Law**
 - Gross Sales for Almost Maine = \$19,925, with net profits ~\$10,000, despite 3 canceled performances. Total Bar profits exceeded \$900.
 - We received a payment in January of \$12,500 from VADArts for the continuing rental of our facilities (to May 30th 2023).
 - Our BC Hydro Bill = \$1,001.45, 14% higher than last year.
 - The finance committee is now receiving input and putting together a budget for the remaining months of the fiscal year. A key element of this budget will be the number of shows (in addition to Silent Sky) that are put on during this time period.
 - The finance committee is now working with the Victoria Foundation regarding a potential grant to fund board objectives for this fiscal year which will include:
 - Funding for a part time administrative assistant.
 - \$28,000 insurance payment due in August.
 - \$10,000 CEBA Loan repayment due by the end of the calendar year.

- **MOTION:** Be it resolved that Langham Court Theatre Society accept the treasurer's report as presented.
Moved by Caroline Herbert, seconded by Blake Handley. **CARRIED**

6. Business Arising from the Previous Meeting

- Silent Sky update, including publicity report, music, art show.

MOTION: Be it resolved that Langham Court Theatre Society provide an additional \$1000 for the production of *Silent Sky*.

Moved by Andrew Law, seconded by Andrew Gabriel. **CARRIED**

- Fundraiser for Ukrainian Newcomers – update including performers, reception, promotion.

7. New Business

- Discussion regarding Cost and Net Revenue reports.
- Updates and discussion re usher and volunteer training, and related matters.
- Discussion re co-production events, including potential co-production with the Flamenco de la Isla Society.
- Discussion re a territorial acknowledgement event.
- Member at Large, David Blue, to take on the position of Board Liaison on the Play Reading Committee.
- Whereas, Alan Penty, Production Chair for 2022/23 has recommended the play, *Moon Over Buffalo* for the second Langham production of 2023:

MOTION: Be it resolved that Langham Court Theatre Society approve the play *Moon Over Buffalo* as the second Langham production of 2023, to open on May 10, 2023.

Moved by Andrew Gabriel, seconded by Caroline Herbert. **CARRIED**

- Discussion re potential future hiring of part time admin/operations assistant.
- **MOTION:** Be it resolved Langham Court Theatre Society donate surplus equipment identified by Technical Director, Jason King, to Denman Island group.
Moved by Blake Handley, seconded by Katlia Lafferty. **CARRIED**
- **ELECTRONIC MOTION:** Be it resolved that, as a show of our appreciation for her exceptional work and dedication, Langham Court Theatre Society continue to pay the Costume Loft Manager her regularly scheduled payments for the period of Dec 24, 2022, to Jan 5, 2023, while the Costume Loft is closed for the Holiday period.
Moved by Katlia Lafferty, seconded by Caroline Herbert. **CARRIED**

- 8. **Next meeting** – To be determined.

- 9. **Meeting Adjourned** - 9:50 PM. Moved by Katlia Lafferty