

LANGHAM COURT THEATRE SOCIETY – BOARD MEETING MINUTES APPROVED

Sunday, March 19, 2023, 4:30 PM

DIRECTORS PRESENT: Wayne Yercha (President), Andrew Gabriel (Vice President), Andrew Law (Treasurer), Marilyn Kuss (Secretary), Katlia Lafferty (Member at Large), Caroline Herbert (Member at Large), Blake Handley (Member at Large), David Blue (Member at Large)

Chairperson - Wayne Yercha

Meeting minutes recorded by Marilyn Kuss

Meeting called to order at 4:41 PM by chairperson, Wayne Yercha

1. **Territorial Acknowledgment:** Langham Court Theatre resides on the territories of the lək'wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nation. We live and create on this land with humility and gratitude.
2. **Approval of Agenda**
Moved by David Blue, seconded by Caroline Herbert. **CARRIED**
3. **Approval of Board Meeting Minutes of February 19, 2023**
Moved by Blake Handley, seconded by Andrew Gabriel. **CARRIED**
4. **Treasurer's Report - Andrew Law**
 - Account balances:
 - Operating Checking: \$59,169.03
 - Operating Reserve: \$45,000.70
 - Insurance coverage for the theatre is expected to increase substantially.
 - A "Square" Point of Sale Terminal was purchased for the bar. Using this new POS terminal will save our volunteers *significant* amounts of time tracking and reconciling sales each night, as well as providing improved reporting for each production along with automatic reporting of GST/PST.
 - Monthly hydro bill has increased significantly.
 - **MOTION:**
Be it resolved that Langham Court Theatre Society approve the Treasurer's Report as presented.

Moved by Blake Handley, seconded by Caroline Herbert. **CARRIED**

5. Secretary's Report (correspondence received)

- Email from Toshik Bukowiecki received. Response to be sent by secretary.
- Email from Holly McGimpsey received and will be discussed in the proper course of business.
- Email from Giselle Wikelund and Jim Turner received and will be discussed in the proper course of business.

6. Business Arising from the Previous Meeting

- The Board received updates re *Hearts and Hustkas*, *Moon Over Buffalo*, the Flamenco special event, and the VADArts production of *Everybody*. In addition, the Board discussed potential co-productions, theatre security, a summer play, application for Volunteer Victoria membership, and contracts with Blue Host and Shaw.
- **MOTION:** Be it resolved that Langham Court Theatre Society donate an additional \$240 to *Help Ukraine Vancouver Island* to bring the total donations for the *Hearts and Hustkas* event to \$15,000.
Moved by David Blue, seconded by Andrew Gabriel. **CARRIED**

7. New Business

- **MOTION:**
Be it resolved that Langham Court Theatre Society provide a budget of \$1,000 for general advertising and promotion purposes.
Moved Andrew Law, seconded Marilyn Kuss. **CARRIED**
- **MOTION:**
Be it resolved that Langham Court Theatre Society resume the Annual Costume Sale for the summer of 2023.
Moved Blake Handley, seconded Caroline Herbert. **CARRIED**
- The Board discussed a number of items including an upcoming lighting show in Vancouver, art display by Arden Rose, washrooms, air conditioning, disabled parking spots, recent donations, bar operations, changes to the VADArts schedule, and grants - including an infrastructure grant (covering 50% of expenses) and the investigation of a disabled access grant.
- VADArts 2023/24 contract: Discussions are ongoing.
- Volunteer Appreciation event planned for April 22 (subsequently changed to April 23).

8. MOTION TO MOVE MEETING IN CAMERA:

- Be it resolved that the Board of Directors of Langham Court Theatre Society move the meeting of March 19, 2023 In Camera in order to discuss legal matters.
Moved by Marilyn Kuss, seconded Andrew Gabriel. **CARRIED**

9. RETURN TO PUBLIC PORTION OF BOARD MEETING

- **MOTION:** Be it resolved that the Board of Directors of Langham Court Theatre Society return to the public portion of the meeting of March 19, 2023.
Moved by Blake Handley, seconded Caroline Herbert. **CARRIED**

10. Next Board Meeting – Sunday, April 16, 4:30 PM (subsequently moved to April 24).

11. Meeting Adjourned – Moved by Andrew Gabriel.