

LANGHAM COURT THEATRE SOCIETY
BOARD MEETING

ZOOM Monday, March 18, 2024 at 6:00

Attendance: Caroline Herbert (President), Andrew Gabriel (Vice President), Wayne Yercha (Past President), Marilyn Kuss (Secretary), Don Keith (Member at Large), Alan Penty (Member at Large).

Call to order 6:01

1. **Territorial Acknowledgment:** This meeting of Langham Court Theatre Society is being held on the territories of the lək'wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nation. With humility and gratitude, we live and create on this land.

2. **Approval of Agenda**

Moved by Alan Penty, seconded by Andrew Gabriel

CARRIED

3. **Approval of Amended Board Minutes March 11, 2024**

Moved by Wayne Yercha, seconded by Andrew Gabriel

4. **Committee Reports**

- **Membership Committee**

MOTION: Be it resolved that Langham Court Theatre Society provide a budget of \$1,000 for volunteer appreciation events.

Moved by Don Keith, seconded by Alan Penty

CARRIED

- **Finance Committee**

- Received and reviewed draft memo to the board. Caroline Herbert will follow up with the Finance Committee.

5. **Business arising from previous meeting**

* The Board discussed a new marble counter top that has been offered to Langham for free, (up to \$10,000 in value), hopefully to be installed in August 2024.

MOTION: Be it resolved that the Board of Directors of Langham Court Theatre Society supplement the Lounge Refurbishment Fund up to a maximum of \$12,000 matching \$6,000 fund raised.

Moved by Alan Penty, seconded by Marilyn Kuss

CARRIED

* **ELECTRONIC MOTION:** Be it resolved that Langham Court Theatre Society authorize the Finance Committee to conduct an exploration/review of current and potential grants, and to develop an implementation plan in regard to said grants.
Moved by Wayne Yercha, Seconded by Alan Penty CARRIED

- **ELECTRONIC MOTION (Amended):** Be it resolved that Langham Court Theatre Society approve the 2024/25 season of Langham plays including the recommended directors and dates of the five productions, as presented by the Production Chairs.
Moved by: Wayne Yercha, Seconded by: Andrew Gabriel CARRIED

* The Board is awaiting follow-up from presentations by Alan MacKenzie and Jason King

* Insurance up-date – the Board is awaiting additional confirmation from Langham’s insurance broker that co-pros continue to be covered under the existing insurance policy as previously advised.

* Heater updates – part ordered for minimal cost

* Co-pros and financial arrangements

MOTION: Be it resolved that Langham Court Theatre Society approve a co-production with Reconciliation Theatre Society to take place in the period of the 2024 BC Day holiday.

Moved by Wayne Yercha, seconded by Andrew Gabriel CARRIED

- **ELECTRONIC MOTION:** Be it resolved that the Board of Directors of Langham Court Theatre allow Mike Chadwick temporary access to Langham Court Theatre's financial information until a new Treasurer is appointed.
Moved by - Wayne Yercha, seconded by Amanda Heffelfinger CARRIED
- **ELECTRONIC MOTION:** Be it resolved that the Board of Directors of Langham Court Theatre sponsor and host the Victoria Festival of Authors during the dates of October 15 – 20, 2024.
Moved by Wayne Yercha, seconded by Andrew Gabriel CARRIED

6. New business

- Possibility for Visa card for the Costume Loft to be investigated.
- Board discussed sharing in Costume Loft admin responsibilities – for example, if Costume Loft Manager goes on holiday, who takes over?
- Summer sale date- Caroline Herbert will discuss with Costume Loft Manager the possibility of holding the Giant Annual Sale on Saturday, July 27 and Sunday, July 28 with 5 days of setting up starting on Monday, July 22 and going through Friday, July 26. The sale would require the entire theatre for this event – the auditorium, stage, lounge, rehearsal room and dressing rooms.
- Props would like to use the Square but still keep separate accounting.
- Board discussed possibly having afternoon music sessions in September.

- CBC Radio interview – Marilyn Kuss to send official thank you’s to Toshik Bukowiecki and Jean Topham for well-received interview.
- Board approved hiring an electrician to fix the lights outside the costume loft side of the building.

7. Move In Camera

MOTION: Be it resolved that Langham Court Theatre Society Board of Directors move the March 18 Zoom Board Meeting in camera.

Moved by Wayne Yercha, seconded by Andrew Gabriel

CARRIED

8. Move out of in camera

MOTION|: Be it resolved that Langham Court Theatre Society Board of Directors move the March 18 Zoom Board Meeting out of in camera.

Moved by Wayne Yercha, seconded by Andrew Gabriel

CARRIED

9. Next Meeting

Monday, April 1st, 2024, in the Rehearsal Room at Langham Court Theatre at 6:00.

10. Adjournment – Moved by Alan Penty, 8:32