

LANGHAM COURT THEATRE SOCIETY

Amended Minutes BOARD MEETING

Monday, March 11, 2024 at 6:00 in the Rehearsal Room, LCT

Attendance: Caroline Herbert (President), Andrew Gabriel (Vice President), Marilyn Kuss (Secretary), Wayne Yercha (Past President), Katlia Lafferty (Member At Large), Don Keith (Member At Large), Alan Penty (Member At Large), late arrival (6:37) Amanda Heffelfinger Member At Large).

Call to order: 6:02

1. **Territorial Acknowledgment:** This meeting of Langham Court Theatre Society is being held on the territories of the lək'wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nation. With humility and gratitude, we live and create on this land.

2. Approval of Agenda -

Moved by Katlia Lafferty, Seconded by Wayne Yercha

CARRIED

3. Approval of Board Amended Minutes of February 6, 2024

Moved by Wayne Yercha, Seconded by Andrew Gabriel

CARRIED

4. Treasurer's Report by the Finance Committee

Federal Grant – A total of \$105,143 is committed (\$81,237 must be spent on a Provincial Capital Gaming grant and \$23,906 to a Federal Government grant (for a disabled washroom project). If Langham fails to spend the money to meet the grant requirements it may have to be *paid back* to the granting authorities.

This means that as long as Langham carries on its *current level of expenditures*, and the remainder of the season has good audiences Langham comfortably positioned to complete this fiscal year and have a solid financial base for embarking on another season of 5 plays. The Finance committee will provide an operating budget and financial strategy proposal at the next board meeting.

Murder Weekend appears to be doing well having sold more than 90% bums on seats so far.

Another "Square" terminal will be installed in the box office. This means most revenue will be collected using the same technology and simplify the reconciliation of bank accounts.

MOTION: Be it resolved that Langham Court Theatre Society accept in lieu of a Treasurer's Report the above report by the Finance Committee presented by Marilyn Kuss.

Moved by Don Keith, Seconded by Andrew Gabriel

CARRIED

Guest – Attitude Theatre Executive Producer Tony Cain does not want to go ahead with the scheduled run of "The Value". He made a proposal – cancel and look toward a future production.

MOTION: Be it resolved that Langham Court Theatre Society delay an agreement with Attitude Theatre until the next season.

Moved by Don Keith, seconded by Alan Penty

CARRIED

5. Secretary's Report – Correspondence and Committee Reports

Email received from Trudy Briggs concerning outside lighting and signage. Dick responded to Ms. Briggs and will hire an electrician to do the needed work. Also dead battery at solar sign

Email sent to Jeani Reynolds and she responded that she will come to our April 1st Board Meeting.

Email sent to Karrie Wolfe Ayotte: Congratulations on becoming a BC Supreme Court Justice.

6. Committee Reports

Regular standing committees –

- **Finance and Fund Development Committee** report was received and reviewed by the Board.
 - Marilyn Kuss will look into whether or not Langham Court Theatre has heritage status.
 - Wayne Yercha will get quote(s) for exterior painting.
- **Human Resources Committee** update – handled in camera
- **Strategic Planning and Play Selection**

MOTION: Be it resolved that Langham Court Theatre Society approve the 3 recommended alternative shows for the Langham 2024/25 season.

Moved by Andrew Gabriel, seconded by Amanda Heffelfinger CARRIED

MOTION: Be it resolved that Langham Court Theatre Society approve a budget of \$30,000 (\$6000 x 5 shows) for the 2024/25 Langham Season.

Moved by Marilyn Kuss, seconded by Wayne Yercha CARRIED

7. OLD BUSINESS/BUSINESS ARISING FROM THE PREVIOUS MEETING

- Co-pro updates and information – approximately \$10,000 to Langham in last 12 months. Also, while co-productions have access to costume loft materials, all materials must be returned cleaned.

MOTION: Be it resolved that Langham Court Theatre Society move in camera.

Moved by Wayne Yercha, seconded by Amanda Heffelfinger CARRIED

MOTION: Be it resolved that Langham Court Theatre Society move out of in camera.

Moved by Wayne Yercha, seconded by Andrew Gabriel CARRIED

8. Next Meeting – Monday, April 1st, 6:00 to 9:00 (in Binder info as 6:00 to 10:00)

9. Adjournment 9:06

Moved by Katlia Lafferty, seconded by Amanda Heffelfinger