

# LANGHAM COURT THEATRE SOCIETY **Minutes (In Camera)**

## BOARD MEETING

Monday, April 1, 2024 at 6:00 in LOUNGE

Attendance: Caroline Herbert (President), Wayne Yercha (Past President), Marilyn Kuss (Secretary), Amanda Heffelfinger (Member at Large), Alan Penty (Member at Large), Katlia Lafferty (Member at Large)

Chairperson: Caroline Herbert  
Minutes recorded by Marilyn Kuss

Meeting called to order: 6:03

**1. Territorial Acknowledgment:** This meeting of Langham Court Theatre Society is being held on the territories of the lək 'wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nation. With humility and gratitude, we live and create on this land.

### **2. Approval of Agenda**

Moved by Alan Penty, seconded by Amanda Heffelfinger CARRIED

### **3. Approval of Board Minutes March 18, 2024 ZOOM meeting**

Moved by Wayne Yercha, seconded by Alan Penty CARRIED

### **4. Treasurer's Report/Finance Committee presentations by Gloria di Ioia, Mike Chadwick and Gordon Alexander**

- 1) Report on insurance options.
- 2) Current financial status and estimate of fiscal year end.
- 3) Grant status Summary Report distributed; draft of email regarding Enhanced Accessibility Fund grant; and, prioritized list for matching grant from Gaming Branch.

**MOTION:** Be it resolved that the Board of Directors of Langham Court Theatre Society confirm Marilyn Kuss as acting Treasurer until such time as the board appoints a treasurer.

Moved by Alan Penty, seconded by Amanda Heffelfinger CARRIED

**MOTION:** Be it resolved that the Board of Directors of Langham Court Society acknowledge that the Victoria Foundation is making recommended reallocations to Langham funds.

Moved by Amanda Heffelfinger, seconded by Alan Penty CARRIED

**MOTION:** Be it resolved that the Board of Directors of Langham Court grant the Finance Committee authorization to purchase insurance for the coming year.

Moved by Marilyn Kuss, seconded by Katlia Lafferty CARRIED

Board to review the Finance Committee's list of priorities for grant funds.

### **5. Secretary's Report**

- \* Jeannie Reynolds presentation to Board and Art Shows discussion postponed
- \* Jean Topham email to Board about new members received and acknowledged

### **6. Committee Reports**

\* **Membership Committee** - update on the Appreciation event on Friday, April 19<sup>th</sup>.

\* **Health and Safety Committee** - Langham Incident Report form – send Board members digital copy of form and put copy of Incident Report in binder in bar cupboard.

## 7. **Business arising from previous meeting**

- Loft and Box Office visa cards – on Friday, March 29 Marilyn Kuss sent off necessary info to Coast Capital Savings Credit Union.
- **MOTION:** Be it resolved that the Board of Directors of Langham Court Society hold the Annual Costume Loft Sale one day in the week of July 21 to 28.  
Moved by Alan Penty, seconded by Amanda Heffelfinger CARRIED
- Discussed Music Fundraiser for Langham.
- CBC interview -- Thank you cards were sent to Toshik Bukowiecki and Jean Topham; also trying to get a copy of their interview
- Lounge upgrade update – Work to be done in August. Will put the marble company in next Season's programs as major sponsor – also a plaque is being donated
- Membership in Volunteer Victoria has been quite successful at recruiting new volunteers.

## 8. **New business**

### 9. **Move in Camera**

**MOTION:** Be it resolved that Langham Court Theatre Society Board of Directors move the April 1 Board Meeting in camera.

Moved by Wayne Yercha, seconded by Marilyn Kuss

CARRIED

**10. MOTION:** Be it resolved that Langham Court Theatre Society Board of Directors move the April 1 Board Meeting out of in camera.

Moved by Marilyn Kuss, seconded by Wayne Yercha

CARRIED

10. Next Meeting May 6, 2024 at 6:00 in the Rehearsal Room

11. Adjournment Moved by Katlia Lafferty, 8:14