

**LANGHAM COURT THEATRE SOCIETY –
BOARD MEETING Amended Minutes**

Monday, October 6th, 2025, 6:00 in Lounge

Attendance: Caroline Herbert (President), Gloria Di Ioia (Vice President), Marilyn Kuss (Secretary), John Varszegi (Member at Large), Amanda Heffelfinger (Member at Large), Jacqollyne Keath (Member at Large)

Regrets -- Laurie Best (Member at Large). Dick Newson (Treasurer)

Chairperson: Caroline Herbert (President)

Minutes by Marilyn Kuss (Secretary)

1. Call to order: 6:07
2. Territorial Acknowledgment: Langham Court Theatre resides on the territories of the lək^wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nations. We live and create on this land with humility and gratitude.
3. Approval of October 6 Board Meeting Agenda
Moved by Jacqollyne Keath, seconded by Gloria Di Ioia CARRIED
4. Approval of September 8th, 2025, Amended Board Meeting Minutes
Moved by John Varszegi, seconded by Gloria Di Ioia CARRIED
5. . Business Arising from September 8th Board Meeting
 - Update on repair of the Fire Protection sprinkler system --- Scheduled
 - Fire inspection scheduled Oct 15 8 to 6:00
 - Update on purchase of plunge saw (and guide) -- bought, happy
 - Update on Archive booklet printing - \$175 spent, more to come
 - Update on removal of Sponsorship page from the website – Done
 - Update on refunds from Concord and DPS –Marilyn Kuss will notify Board when the money is deposited in our bank account
6. Treasurer’s Report by Dick Newson (Treasurer)
There is not a lot to report from the Treasurer. Sales are going well for VSMS. Total sales so far \$42,154 with 1751 tickets sold which is 69%. We might reach 80% by Oct 12.
7. Finance Subcommittee Meeting Report by Gloria Di Ioia
 - Oct 29 next finance meeting
 - Misty proposed increase in fees
8. Secretary’s Report by Marilyn Kuss – prepared Agenda for AGM

9. Committee Reports

- Community Stage Report –
 - a. Rental request from Ben Waters for Sept 3 & 4, 2026
 - b. John to confirm dates and discuss ticket pricing and the marketing plan
 - c. Discussed policy for rentals of the stage during the run of a play, starting the day after the strike but allowing some flexibility (Langham shows have priority; if there is room, we do it; if no room, then the answer is no
 - d. Discussed St. Patrick's Day rental
 - e. Mitch Barnes emailed if his proposal for a readers' theatre event at Langham on February 21st.had been approved?
 - i. No charge for rent, but all other charges apply
 - ii. Date available – Saturday, February 21
- Code of Conduct Committee – meeting on Wednesday
- Strategic Planning Committee

MOTION: Be it resolved that the Board of Langham Court Theatre Society approves the draft outline of the Strategic Plan for the AGM report.

Moved by John Varszegi, seconded by Amanda Heffelfinger CARRIED

10. MOTION: Be it resolved that the Board of Langham Court Theatre Society move in camera

Moved by Jacqollyne Keath, seconded by Amanda Heffelfinger CARRIED

11. MOTION: Be it resolved that the Board of Langham Court Theatre Society move out of in camera. Moved by Jacqollyne Keath, seconded by Amanda Heffelfinger CARRIED

12. MOTION: Be it resolved that the Board of Langham Court Theatre Society has chosen to engage a professional intimacy coach for the 2025- 2026 Season.

Moved by Gloria Di Ioia, seconded by Jacqollyne Keath CARRIED

12. New Business

MOTION: Be it resolved that the Board of Langham Court Theatre Society approve up to \$1,000 for food for the AGM and Christmas party

Moved by John Varszegi, seconded by Jacqollyne Keath CARRIED

13. Motion to adjourn 9:01

Moved by Marilyn Kuss

14. Next Board Meeting -November 3, at 6:00 in the Rehearsal Room