

LANGHAM COURT THEATRE SOCIETY

BOARD MEETING

Minutes

Tuesday, March 3, 2026, 6:00pm in the Lounge

Attendance Caroline Herbert (President), Gloria Di Ioia (Vice President), Kyla Mellish (Secretary), Eric Partridge (Treasurer), Ivy Gallant (Member at Large), Dick Newson (Member at Large) Absent: Jacquollyne Keath (Member at Large)

Chairperson: Caroline Herbert (President)

Minutes by Kyla Mellish (Secretary)

1. Call to Order 5:58pm
2. Territorial Acknowledgement: Langham Court Theatre resides on the territories of the lək̓wəŋən speaking peoples, also known as the Esquimalt and Songhees First Nations. We live and create on this land with humility and gratitude.
3. Approval of March 3, 2026, Agenda
 - i. Moved by: Eric Partridge Seconded by: Gloria Di Ioia CARRIED
4. Current/ Urgent Business:
 - i. Electronic Motion held Feb. 22: Be it resolved that the Langham Court Theatre Society Board of Directions approve the run of I Love You Your Perfect Now Change for six performances on June 19, 20, 21, and 26, 27 and 28 2026.
Moved by: Gloria Di Ioia Seconded by: Eric Partridge CARRIED
 - a. Motion to amend the electronic motion of Feb. 22. Change to 4 performances: June 25, 26, 27 and 28th. CARRIED
 - ii. Production chairs presented the 2026-27 season
 - a. Motion to move discussion to in camera Moved by: Eric Partridge
Seconded by: Ivy Gallant CARRIED
 - b. Out of in camera.
 - c. Motion to approve season as presented Moved by: Eric Partridge
Seconded by: Ivy Gallant CARRIED
 - d. Production committee would like to know their budget for next year, as well see a report on how this past season has gone
 - iii. Jason King presented about locks and tech.
 - a. lighting project – have a quote – total about \$100,000 to do the whole thing. Goal to start this summer, can split program over 2 years.
 - b. Key Fob System – Bullet \$7000, plus fobs, plus monthly fee – do this summer
 - c. Motion to accept Jason's report Moved by: Gloria Di Ioia Seconded by: Dick Newson CARRIED
 - d. Jason has an opportunity to buy used lights – not LED's – but good for some production value \$3000.
 - e. Proper air condition in the booth is needed \$2000 should be enough – Jason will provide a quote

- iv. Mike Kuss's resignation – resigning as of end of season.
 - a. Motion to pay a head carpenter \$2000 per show starting 26/27 season. Moved by: Kyla Mellish Seconded by: Eric Partridge
CARRIED
 - b. Motion to add a fee to community stage contract, effective immediately, \$40/hr for a build if required. Moved by: Eric Partridge
Seconded by: Kyla Mellish CARRIED
- 5. Approval of February 3, 2026, Board Meeting Minutes Moved by: Dick Newson Seconded by:
Eric Partridge CARRIED
- 6. Staff Report: Admin Coordinator and FOH – nothing to report
- 7. Treasurer's Report: Eric Partridge
 - i. Mike Chadwick and EP meeting with Victoria Foundation tomorrow March 4.
Considering moving money into GIC's.
 - ii. Eric will investigate expenses from the season, get the reports from the
producers.
- 8. Box Office Report: Dick Newson
 - i. Casting for Murder 60% sold
- 9. Finance Subcommittee Meeting Report: Gloria Di loia
 - i. Looks like we will end the year with around \$500,000, needs to be allocated
- 10. Secretary's Report: Kyla Mellish – nothing to report
- 11. Committee Reports
 - i. Community Stage – 16 requests for rentals at the moment
 - ii. Strategic Planning – no report – work in progress
 - iii. Archives – no report
 - iv. Constitution – no report
 - v. Publicity – looking at updating website – gathering information at this point
 - vi. HR – will take over looking for new head carpenter
- 12. New Business
 - i. Increase in ticket prices
 - 1. Motion to increase ticket prices \$2 for adults and seniors and service fee
by \$1 for everyone starting 26/27 season. Moved by: Dick Newson
Seconded by: Gloria Di loia CARRIED
- 13. MOTION to adjourn at 8:06
- 14. Next Board Meeting – April 7, 2026, 6:00